



## APPLICATION FOR EMPLOYMENT

We are an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, color, age, sex, religion, handicap or national origin.

### PERSONAL INFORMATION

Date \_\_\_\_\_ Social Security Number \_\_\_\_\_

Name \_\_\_\_\_

Present Address \_\_\_\_\_

Permanent Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Cell Phone Number \_\_\_\_\_

Referred By \_\_\_\_\_ Are you 18 years of age or older? Yes No

### EMPLOYMENT DESIRED

Position \_\_\_\_\_ Date Available \_\_\_\_\_ Desired Wage \_\_\_\_\_

Are you interested in :( Circle One) Are you employed If so, may we inquire of your Yes No  
 FT PT Seasonal now? Yes No Present employer?

Have you ever applied If so, for what When?  
 With this company before? Position?

### EDUCATION

	Name and Location	Last year completed	Did you graduate?	Subject studied?
Grammar School			Yes No	
High School		1 2 3 4	Yes No	
College or Trade School		1 2 3 4	Yes No	

### GENERAL

Job related skills \_\_\_\_\_

Extracurricular Activities (Other than religion) \_\_\_\_\_

EXCLUDE ORGANIZATIONS, THE NAME OR CHARACTER OF WHICH INDICATES THE RACE, SEX, COLOR OR NATIONAL ORIGIN OF ITS MEMBERS.

**FORMER EMPLOYERS** List below your last four employers, starting with the last one first.

Date Month and Year	Name and address of employer	Wages (upon leaving)	Position	Reason for leaving
From To				
From To				
From To				
From To				

**REFERENCES** List below three persons not related to you whom you have know at least one year.

Name	Address	Position	Years Acquainted	Phone Number
1				
2				
3				

**If you are hired by The Jewel, you will be required to attest to your identity and employment eligibility, and to present documents confirming your identity and employment eligibility. You cannot be hired if you cannot comply with these requirements.**

### **AGREEMENT/AUTHORIZATION**

By my signature below, I certify that the information provided in this employment application (and accompanying resume or documentation, if any) is true and complete, and I understand that any false or misleading information or significant omissions may disqualify me from further consideration for employment, and may lead to my dismissal from employment, if discovered at a later date. I agree to immediately notify The Jewel if I am convicted of any crime while my job application is pending or during my period of employment, if hired.

I authorize any person, school, current employer, and past employer(s) named in this application (and accompanying resumes, if any) to provide The Jewel with any information and opinion requested by The Jewel in connection with my application, and I release such persons and organization and The Jewel from any legal liability in making such statements.

I understand that this application does not create a contract of employment. I understand that, if hired, I am obliged to comply with any and all current and subsequently adopted policies and procedures. I understand and agree that, if hired, my employment is considered "at will". This means that the employment relationship is for no definite period of time and may be terminated at any time by either party, for any reason, with or without notice. I understand that no person is authorized to change any of the terms mentioned in this employment application.

As part of you application for employment, you are being asked to sign a release of information authorization. This is to allow The Jewel to verify your references and at The Jewel's discretion, to perform other background investigations to determine your qualifications or employment. Through a separate agency, we may investigate your academic credentials, prior employment, personal/professional references, credit record, motor vehicle records, and/or criminal records.

I understand that this application stays active for 30 days.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date